



Meeting of the Executive Committee of the North Florida Workforce Development Board
Tuesday, September 7, 2021, 9am
705 E. Base Street | Madison, FL

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Phone Conference ID: 522 699 821#

MINUTES

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Call to Order

Danny Collins, Board Chair

Tracy Givens
Danny Collins
Rick Davis

Diane Head
Jessica Scott

Public Comments: There were no members of the public present.

Action Items

1 Organizational expression of condolence

- a** Following the passing of staff member Amy Webb, the meeting was called at the direction of the Board Chair to determine if the organization can offer any additional support at the time.
- b** It was determined that an organizational scholarship of 100% tuition would be named in her honor, selection criteria to be based on need level.
- c** It was further determined that a commemorative item and gift card should be provided to Mr. Webb, in his daughter's remembrance not to exceed \$200, along with a gift card in the amount of \$200.
 - i** Motion was made by Mr. Davis to approve an ITA Scholarship in Ms. Webb's name, along with the gift card and condolence gift not to exceed \$200 each. The motion was seconded by Ms. Givens and approved by the Executive Committee.