



Meeting of the North Florida Workforce Development Board, Inc.
Monday, June 22nd, 11 am
705 E. Base Street, Madison, FL 32340

Join Zoom Meeting

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Meeting ID: 898 4630 6244
Password: CSNF

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Meeting ID: 898 4630 6244
Password: 428150

MINUTES

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Welcome and Call to Order – Mike Williams, Board Chair

Roll Call

In Attendance:

Mr. Michael Williams
Mr. Daniel Collins
Mrs. Jodi Tillman
Mrs. Tracy Givens
Mrs. Jennifer Hutchins
Mr. Crawford Powell
Mr. Rick Davis

Staff:

Mrs. Diane Head
Ms. Jessica Higginbotham

Guests:

Mrs. Kim Halfhill

Public Comments: All citizens desiring to speak must sign in and will be limited to three minutes per person.

Consent Agenda

1. Approval of Agenda
2. Approval of Minutes from 05/21/2020 Board Meeting
 1. A motion was made by Mr. Rick Davis, seconded by Mrs. Jodi Tillman, and the consent agenda was approved.

Items for Consideration

1. Review and Consideration of the Draft 2020-21 Budget
 1. A motion was made by Mr. Danny Collins, seconded by Ms. Jennifer Hutchins, and the budget was approved.
2. Review and Consideration of the DEO Sub-grantee Agreement
 1. A motion was made by Mr. Rick Davis, seconded by Mr. Danny Collins, and the item was approved following a brief discussion regarding the nature of the agreement.
3. Review and Consideration of the Targeted Occupations/In Demand Occupations List
 1. A motion was made by Mr. Rick Davis, seconded by Ms. Jennifer Hutchins, and the item was approved.
4. Review and Consideration of the HR Handbook
 1. A motion was made by Mr. Danny Collins, seconded by Mrs. Tracy Givens, and the item was approved.
5. Review and Consideration of the ITA Waiver Request
 1. A motion was made by Ms. Jennifer Hutchins, seconded by Mr. Danny Collins, and the item was approved.

Following the action items, the meeting moved into the Board Retreat, facilitated by Mrs. Kim Halfhill with KH Consulting.

Informational/Discussion Items

1. Board Retreat

Adjournment

Meetings and materials (when available) are listed on our [website](#).

Financial Disclosure forms are due to your local Supervisor of Elections by June 30th (for 2019).