



Meeting of the Executive Committee of the North Florida Workforce Development Board
Thursday, August 13, 2020, 9am
MINUTES

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Welcome and Call to Order – Mike Williams, Board Chair

In Attendance

Mike Williams

Danny Collins

Jodi Tillman

S.W. Ellis

Diane Head

Jessica Higginbotham

Public Comments: No members of the public were present.

Action Items

1. Approval of Agenda
 - a. Motion by Danny Collins to approve, seconded by Jodi Tillman. Approved.
2. Consideration of Expenditure/Finance Report ATTACHMENT
 - a. Motion by Danny Collins to approve, seconded by Jodi Tillman. Approved.
3. Consideration of One-Stop Operator Report ATTACHMENT
 - a. Motion by Jodi Tillman, seconded by Danny Collins. Approved.
4. Consideration of Cost Allocation Plan ATTACHMENT
 - a. Motion by Jodi Tillman to approve, seconded by Danny Collins. Approved.
5. Consideration of Staff Performance Incentives ATTACHMENT
 - a. Motion by to Jodi Tillman to approve staff performance incentives up to 5% of their salaries, to include the Executive Director at 5% of her salary. Seconded by S.W. Ellis. Approved.

Informational/Discussion Items

1. Executive Director Update
 - a. COVID-19
 - b. Performance Negotiations
2. Review of Agenda items for upcoming Board meeting ATTACHMENT

Adjournment

Meetings and materials (when available) are listed on our [website](#).