



Meeting of the Board of Directors of the North Florida Workforce Development Board, Inc.

**December 1, 2022 | 4pm**

705 E. Base Street | Madison, FL 32340

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## MINUTES

### In attendance:

Board members: Bryan Blair, Danny Collins, David Dunkle, Chadd Mathis, Ronnie Moore, Jodi Tillman, Floyd Faglie, Monty Morgan

Staff: Diane Head, Cindy Bennett, Latoria Jackson, Caroline Alrestimawi

Others: Richard Powell (Powell & Jones), Brenda Flanagan (Suwanee County Administration)

Public Comments: There were no citizens present.

### Welcome and Call to Order

### Roll Call

### Approval of the Agenda

- a. A motion to approve the agenda was made by Ronnie Moore. Seconded by Monty Morgan. The motion carried.

### Consent Items

1. Approval of 2022/8/25 Board Minutes
2. Approval of 2022/9/29 Board Minutes
3. Approval of 2022/11/2 Executive Committee Minutes
4. Approval of 1<sup>st</sup> Quarter Expenditure Report
5. Approval of Q1 One-Stop Operator Report

*A motion to approve the consent agenda was made by Ronnie Moore. Seconded by Bryan Blair. The motion passed unanimously.*

### Items for Action

1. Consideration of 2021-22 Audit Report
  - a. Richard Powell presented the 2021-22 Audit Report to the Board. There were no issues discovered in the audit. Staff were easy to work with and the records are in great order.
  - b. *A motion was made by Chadd Mathis to approve the 2021-22 audit report as presented. Seconded by Jodi Tillman. The motion carried.*

## 2. Discussion of Multi-Purpose Facility

- a. The Multi-Purpose Community Facility (MPCF) program was presented to the Board. This is a grant program established by DEO to provide funds to subrecipients for the construction of or improvements to buildings designed to enable work, education, and health monitoring in eligible communities by way of internet access. Brenda Flanagan of the Suwanee County Administration requested partnering with CareerSource North Florida to apply for the MPCF program and construct a facility in Suwanee County which could serve as a youth center, employer resource center, and other community functions.
- b. *A motion was made by Jodi Tillman to approve CSNF partnering with Suwanee County for the Multi-Purpose Facility. Seconded by Ronnie Moore. The motion carried.*

## Informational Items

### 1. (Re)Alignment

- a. November 1, 2022, CSNF staff and three Board members (Danny Collins, Ronnie Moore, David Dunkle) attended the Ernst & Young Evaluation in Marianna, FL along with regions 1-5. Danny Collins noted the key differences between the regions and recognizes that most rural regions fear a merger with an urban region will generate a loss in the personal touch they've developed within their communities. Ronnie Moore voiced concern with how the merger will affect a few of the long-term contracts and agreements held with other CSFs. David Dunkle suggests the REACH's focus should be to improve the weak areas.

### 2. Performance Update

- a. CSNF has met or exceeded all performance indicators, with 93.86% Grade A. CSNF ranks second in the State of Florida for the combined measures of associated with the letter grade.

### 3. Member Roundtable

- a. Ronnie Moore informed the Board of Florida Power and Light's (FPL) property purchased in Madison County with plans to use as solar panel lot.
- b. Bryan Blair reminded everyone of Suwanee county's 38<sup>th</sup> Annual Christmas on the Square Celebration from 12/1/22 -12/3/22.
- c. Floyd Faglie suggests CSNF publicize its grade A performance ranking.
- d. Jodi Tillman informed the Board of the groundbreaking for new construction of 5000 square foot Healthcare Training facility.
- e. David Dunkle reported NFC will be opening a branch campus in Perry.

### 4. Florida Scoreboard Update

- a. The Executive Director will forward the Florida Scoreboard Update in email to all members.

## Adjournment

A motion was made by Ronnie Moore to Adjourn the meeting. Seconded by David Dunkle. The motion passed.