



Meeting of the Board of Directors of the North Florida Workforce Development Board, Inc.

**Thursday, November 14, 2024 | 4pm**

325 NW Turner Davis Dr., Building 8, Room 1 (Map attached to agenda) | Madison, FL 32340

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### **Minutes**

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

**Welcome and Call to Order** by Doug Brown, Board Chair at 4:00 pm.

**Roll Call or attendance was taken:**

#### Executive Committee Members

Doug Brown  
Danny Collins  
Chris Day  
David Dunkle  
Elizabeth Eastman  
Ronnie Moore  
Mac McMullen  
Matt Pearson  
Michelle Norris

#### Staff/ Guests

Diane Head  
Latoria Jackson  
Adrienne Johnston, CSF  
Liz Glenn, CSF  
Keri Nucatola, CSF  
Daniel Harper, FLCommerce  
Kaitlyn Jenson, FLCommerce  
Ken Williams, FLCommerce

Jewelisa Thomas, FLCommerce  
Lonnie Saunders, FLCommerce  
David Snyder, FLCommerce

**Public Comments:** All citizens desiring to speak must sign in and will be limited to three minutes per person.

**Presentation:** HOPE FLORIDA (Adrienne Johnston, CEO CareerSource Florida)

- 833.GET.HOPE

**Presentation:** CSNF 22-23 Performance Update (FloridaCommerce)

- Daniel Harper, Kaitlyn Jenson, and Ken Williams presented CSNF's 22-23 performance review.

#### **Consent Items**

1. Approval of the Agenda
2. Consideration of 08/08/2024 Executive Committee Minutes
3. Consideration of 08/15/2024 Board Minutes
4. Consideration of 1<sup>st</sup> Quarter Expenditure Report
5. Consideration of 1<sup>st</sup> Quarter One-Stop Operator Report



6. Consideration of 4<sup>th</sup> Quarter and 1<sup>st</sup> Quarter Competitive Talent Council Reports
  - a. A motion to approve the consent agenda was made by David Dunkle, seconded by Chris Day. Motion carried.

**Action Items**

1. Regionalization Application for Submission
  - a. The motion to submit the Regionalization Application to form a Regional Planning Area with CareerSource North Central Florida and Citrus, Levy, Marion was made by Danny Collins, seconded by Ronnie Moore.
2. OSO Scope of Work and Next Steps
  - a. The motion to approve the OSO Scope of Work and proceed to negotiate with the one-stop provider was made by Ronnie Moore, seconded by David Dunkle.

**Informational Items**

1. Industry and Community Updates
  - a. Diane Head notified the board that 2023-2024 monitoring begins week of 12/9/24.
  - b. Mac McMullen, Lippert, states that BBTC has two successful completions in their Welding Apprenticeship program and have five more scheduled for next cycle.
  - c. Danny Collins shared his plans to attend F.R.E.D.A. Conference next week.
  - d. Elizabeth Eastman informed of NAMMO's ribbon cutting two weeks ago and the expansion in Perry set to roll out early 2027.
  - e. David Dunkle, NFC adding an Associate in Science program in Agriculture Management.
  - f. Ronnie Moore, a temporary building for SNAP purposes, opens this weekend in Greenville.
2. Florida Commerce 22-23 Monitoring of CSNF
3. Florida Commerce 23-24 Monitoring of CSNF
4. Letter grade

**There being no further business the meeting adjourned at 4:55 pm**