



Meeting of the Workforce Commissioner Consortium of the North Florida Workforce Development Board, Inc.

18 June, 2026 | 9:00am

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Agenda

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Welcome and Call to Order by Ronnie Moore, Board Chair at 9:02 AM.

Roll Call for attendance was taken:

Commissioner Consortium Members

Ronnie Moore

Richie McCoy

Jim Moody

Clyde Fleming

Staff/Guests

Bruce Ferguson

Marsha Durden

Latoria Jackson

Public Comments: There were no citizens present.

1. To consider approval of the Agenda.

Jim Moody moved to approve the agenda, seconded by Richie McCoy. The motion passed.

Consent Items

2. To consider approval of December 30, 2025, meeting minutes.
3. To ratify the State ITA Expenditure Requirement Waiver Request.
4. To consider Amendment No. 1 to the One-Stop Operator contract.
5. To consider approval of the Independent Youth Monitoring Contract with Public Consulting Group, LLC.

6. To consider approval of the Private Education Provider Waiver for Region 6.
7. To consider approval of the Powell and Jones audit renewal agreement.
8. To ratify the Direct Service Provider extension.
9. To consider approval of WIOA Title I Mandatory Partner MOU's.
10. To consider Regional Targeted Occupations list for PY 26/27.
11. To consider CSNF Eligible Provider Training List for 2026/2027.

Jim Moody moved to approve the Consent Items, seconded by Richie McCoy. The motion passed.

Action Items

12. To consider approval of the 2026/2027 PY Draft Revenue Budget.
 - a Staff reported that FloridaCommerce released the Program Year 2026 Workforce Innovation and Opportunity Act (WIOA) Local Workforce Development Board Combined Formula Allocations, Wagner-Peyser Allocations, and Welfare Transition Allocations. A draft revenue budget was presented utilizing the actual award amounts received for these funding sources, along with estimated flat funding levels for remaining grants and programs. Staff advised that more detailed and accurate revenue and expenditure budgets will be presented for review at the July and August meetings.
 - b Jim Moody moved to approve the 2026-2027 Program year Draft Revenue Budget, seconded by Richie McCoy. The motion passed.
13. To consider the 2026/2027 PY calendar.
 - a Staff presented the draft 2026–2027 Operational Calendar, which was updated to reflect the new Perry office hours of operation, holidays, and meeting dates. The North Florida Workforce Development Board reviewed the proposed calendar and considered staff's recommendations for approval for the upcoming program year.
 - b Jim Moody moved to approve the 2026-2027 program year calendar, seconded by Lisa Walker. The motion passed.
14. To consider the amended NFWDB Bylaws.
 - a Bruce Ferguson, contracted mentor to the Executive Director, presented proposed amendments to the North Florida Workforce Development Board (NFWDB) Bylaws. The proposed changes, which were discussed at the November 13, 2025 Executive Committee meeting and the November 20, 2025 Board of Directors meeting, include extending Board member appointment terms from two years to four years and removing the requirement for Governor certification of Board appointments. Staff requested that the Board review and consider approval of the amended NFWDB Bylaws.
 - b Richie McCoy moved to approve the amended NFWDB Bylaws, seconded by Jim Moody. The motion passed.
15. To ratify the Regional Planning Area Amendment.
 - a Staff presented an amendment to the Regional Planning Area structure following the Governor of Florida's directive to realign two regional planning areas. Under the proposed changes, CareerSource Capital Region will be absorbed into the Northwest Florida Planning Region, and CareerSource Northeast Florida will be absorbed into the Nature Coast Regional Planning Area. The revised Nature Coast Regional Planning Area will include CareerSource North Florida, CareerSource Northeast Florida, CareerSource North Central Florida, and CareerSource Citrus Levy Marion. Staff requested that the Board review and consider approval of the Regional Planning Area Amendment.
 - b Jim Moody moved to approve the Regional planning Area Amendment, seconded by Richie McCoy. The motion passed.
16. To consider approval of the Infrastructure Funding Agreement.
 - a Staff presented the proposed Infrastructure Funding Agreement (IFA) for the period of July 1, 2026, through June 30, 2029. The current IFA expires on June 30, 2026, and the

proposed agreement was developed using the template provided by FloridaCommerce and CareerSource Florida. The One Stop Operator reviewed the agreement and assisted in determining partner contribution percentages based on 2024–2025 program year expenses. Staff also conducted a meeting with mandatory partners on May 15, 2026, to discuss the agreement and address any questions or concerns; participating partners expressed no concerns regarding the proposed IFA. Staff noted that Hamilton County School District was included as a Board-approved partner while efforts continue to strengthen collaboration with the district. Staff requested that the Board review and consider approval of the Infrastructure Funding Agreement for the 2026–2029 period.

b Jim Moody moved to approve the Infrastructure Funding Agreement, seconded by Richie McCoy.

17. To consider appointment/reappointment of NFWDB Board Members.

a Staff presented the proposed appointment and reappointment of North Florida Workforce Development Board (NFWDB) members in accordance with Section 445.007, Florida Statutes, and the Governor’s directive requiring that at least 51% of Board membership represent the private sector. Staff noted that the Board previously approved amendments to the Bylaws extending Board member terms from two years to four years beginning with Program Year 2026–2027. Members were reminded that Board service remains subject to an eight-year consecutive term limit established in 2021; therefore, some reappointed members may serve terms shorter than four years to comply with the term limit. Staff requested that the Board review and consider approval of the proposed appointments and reappointments.

b Jim Moody moved to approve the appointment/reappointment of NFWDB Board members, seconded by Richie McCoy. The motion passed.

18. To consider approval of the WIOA Title I 2-Year Modification Plan.

a Staff presented the WIOA Title I 2-Year Modification Plan, which is required as part of the Workforce Innovation and Opportunity Act planning process. The modification included updates to labor market information and other revisions identified using the highlight and strike-through method. Staff completed the required 30-day public comment period by posting the plan on the organization’s website and distributing copies to county administrators throughout the region for sharing with their respective Boards of County Commissioners. Staff noted that the completed modification must be submitted to CareerSource Florida and FloridaCommerce by June 30, 2026. Staff requested that the Board review and consider approval of the WIOA Title I 2-Year Modification Plan.

b Jim Moody moved to approve the WIOA I 2 -year Modification Plan. Seconded by Richie McCoy. The motion passed.

19. To receive the One Stop Operator 2nd and 3rd Quarter Reports.

a Staff presented the One Stop Operator’s Second and Third Quarter Reports. Key activities during the reporting period included conducting monthly meetings with the Executive Director, facilitating mandatory partner meetings, and coordinating the North Florida Workforce Development Board Competitive Talent Council meeting in March. The One Stop Operator also prepared and updated the Center Review Tool, assisted with the review of Mandatory Partner Memorandums of Understanding (MOUs) and the Infrastructure Funding Agreement (IFA), participated in the IFA partner conference call, and planned on-site monitoring visits for June. The Board received the report and its highlights for review and consideration.

b Jim Moody moved to approve the One Stop Operator 2nd and 3rd quarter reports, seconded by Clyde Feming. The motion passed.

20. To receive 2nd Quarter Letter Grade and Local Board Performance.

a Staff presented the annual Letter Grade Report for CareerSource North Florida, noting that the report is updated quarterly by CareerSource Florida and FloridaCommerce. The most recent published data available reflects performance through the second quarter

ending December 31, 2025. To ensure the Board receives the most current performance information, staff provided updated reports for review and discussion during the meeting. The Board received the report as an informational update.

b Richie McCoy moved to approve the 2nd Quarter letter grade and Local Board Performance, seconded by Jim Moody. The motion passed.

21. To receive the Supportive Technical Assistance to Strengthen Performance Notice and consider approval of request to appoint CareerSource North Central Florida as the third-party procurement agency for a Direct Services Youth Provider.

a Staff provided an update regarding CareerSource Florida's Notice of Supportive Technical Assistance related to the Youth Entered Employment 4th Quarter After Exit performance measure. Staff outlined efforts to improve employment tracking and reporting, including access to additional employment verification resources. Due to not meeting the negotiated performance metric for two consecutive years, CareerSource North Florida received conditional approval as a Youth Direct Service Provider and is required to begin a procurement process within 90 days. Staff explained that if the Board appoints another Workforce Board within the Nature Coast Planning Region as the third-party procurement agency, CareerSource North Florida would be eligible to submit a proposal to continue serving as the Youth Direct Service Provider. Staff requested Board approval to appoint CareerSource North Central Florida as the third-party procurement agency to facilitate the procurement process.

b Clyde Fleming moved to receive the Supportive Technical assistance to Strengthen Performance Notice and approve the request to appoint CareerSource North Florida as the third-party procurement agency for a Direct Services Youth Provider, seconded by Jim Moody. The motion passed.

Informational Items

22. The Executive Director to discuss informational items.

a The Executive Director discussed several informational items with the Consortium. Staff reminded members to complete their annual training requirements and inquired whether the Consortium would like to schedule a Strategic Planning training session, advising members to notify Marsha Durden if they wish to arrange one. Staff also informed the Consortium that calendar invitations for upcoming Consortium meetings would be distributed via Microsoft Teams during the week.

There being no further business, the meeting was adjourned at 9:44 AM.

