

Infrastructure Funding Agreement

North Florida Workforce Development Board/CareerSource North Florida

I. Purpose

This Infrastructure Funding Agreement (IFA) is entered into by and between the North Florida Workforce Development Board/CareerSource North Florida and the Partner(s). This IFA provides information on the shared infrastructure cost and/or in-kind arrangements. All partners to this IFA recognize that infrastructure costs are applicable to all required partners, whether they are physically located in the career center or not.

The sharing and allocations of infrastructure costs among the partners are governed by the Workforce Innovation and Opportunity Act (WIOA) Sec. 121(b), its implementing regulations and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200 (Uniform Guidance). Infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the American Job Center (AJC), including, but not limited to:

1. Rental of the facilities;
2. Utilities and maintenance;
3. Equipment, including assessment-related products and assistive technology for individuals with disabilities; and,
4. Technology to facilitate access to the AJC, including technology used for the center's planning and outreach activities.

IFAs must include the following elements:

1. This IFA is effective July 1, 2026, or the date last executed by both parties, whichever is later, through June 30, 2029. This IFA may be terminated at any time by either party upon thirty (30) day written notice.
2. Identification of an infrastructure and shared services budget that will be periodically reconciled against actual costs incurred and adjusted accordingly to ensure that it reflects a cost allocation methodology that demonstrates how infrastructure costs are charged to each partner in proportion to its use of the one-stop center and relative benefit received, and that complies with 2 CFR part 200 (or any corresponding similar regulation or ruling).
 - a. The FTE method will be utilized as the allocation basis to determine overall Partner contributions. This will be done in an effort to:
 - a. Remedy the imbalance of non-physically represented Partners, and
 - b. Comply with the requirement of Partners' contributions having to be in proportion to the Partners' use of the One-Stop center(s) and

relative benefit received.

3. Identification of all one-stop partners, CEO(s), and LWDB participating in the IFA.

Partner	Program	FTE%
Chief Local Elected Official: Commissioner Ronnie Moore	Madison County Board of County Commissioners	N/A
Executive Director: Marsha Durden	WIOA Adult, Dislocated Worker, and Youth Programs; Employment Services, Trade Adjustment Assistance (TAA) Activities; SNAP, Temporary Assistance for Needy Families (TANF) program; Jobs for Veterans State Grants (JVSG) – LVER & DVOP	78.5%
Department of Education	Division of Blind Services	00.8%
Department of Education	Division of Vocational Rehabilitation	1.9%
Department of Economic Opportunity	State Unemployment	4.8%
Madison County School District	Adult Education	5.8%
National Caucus and Center on Black Aging Inc. (NCBA)	Senior Community Service Employment Program (SCSEP)	5.2%
North Florida College	Career and Technical Education Programs – Post Secondary level	00.8%
Suwannee River Economic Council (SREC)	Referral and Emergency Services	00.8%
Suwannee County School Board / River Oak Technical College	Career and Technical Education Programs – Post Secondary level	00.8%
Taylor County School Board / Big Bend Technical College	Career and Technical Education Programs – Post Secondary level	00.6%
Lafayette County School District	Adult Education	00.0%

Hamilton District	County	School	N/A	00.0%
----------------------	--------	--------	-----	-------

4. CareerSource North Florida provided opportunity to discuss the involvement of each partner at the CSNF centers and appropriate allocation bases. CSNF proposed the initial Partner Contribution amounts as described above and the Partners concurred with their proposal. Additionally, the parties agreed to review and reconcile actual expenses in the future and the term included in the Cost Reconciliation and Allocation Base update section above.
5. All Parties will actively participate in local IFA negotiations in a good faith effort to reach an agreement. Any disputes shall first be attempted to be resolved informally. Should informal resolution efforts fail, then the following Dispute Resolution process must be followed:
 - a. Should informal resolution efforts fail, the dispute resolution process must be formally initiated by the petitioner seeking resolution. The petitioner must send a notification to the North Florida Workforce Development Board, Inc. Chairperson (or designee) and all Parties to the MOU regarding the conflict within 10 business days.
 - b. The CSNF Chairperson (or designee) shall place the dispute on the agenda of a special meeting of CareerSource's Executive Committee. The Executive Committee shall attempt to mediate and resolve the dispute. Disputes shall be resolved by a 2/3 (majority) consent of the Executive Committee members present.
 - c. The decision of the Executive Committee shall be final and binding unless such a decision is in contradiction of applicable State and Federal laws or regulations governing the Partner agencies.
 - d. The Executive Committee must provide a written response and dated summary of the proposed resolution to all Parties to the MOU.
 - e. The CSNF Chairperson (or designee) will contact the petitioner and the appropriate Parties to verify that all are in agreement with the proposed resolution.

If Partners in a local area have employed the dispute resolution process and have failed to reach consensus on an issue pertaining to the IFA, then an impasse is declared and the State Funding Mechanism (SFM) is triggered and the IFA will be appealed through the process established by the governor for this purpose.

6. This IFA may be amended or modified with review and consent of all parties. Amendments and modifications must be issued in writing to all parties and sent certified U.S. Mail. All Parties must be given a minimum of 30 days to comment prior to the inclusion of any amendment or modification. Oral amendments or modifications shall have no effect.

II. Infrastructure Budget

The Infrastructure Budget is comprised of the following sections:

1. Total Partner Contribution – By cost category, this section provides total AJC costs by partner programs for each cost category to include: infrastructure costs, additional costs, shared-direct costs and non-shared direct costs
2. Total Operating Costs Budget: this section provides total AJC costs by cost category, cost pool, cost item, and location.

Infrastructure Budget: <u>CareerSource North Florida / Madison Comprehensive Center</u>		
Cost Category	Cost Detail	Cost
Rent		
Rental of Facilities	Annual 6000 Sq Ft with CAM	\$48,123.96
Subtotal: Rental Costs		\$48,123.96
Utilities and Maintenance		
Electric	Annual	\$12,102.91
Gas	N/A	\$0
Water	Annual	\$1,620.13
Internet	Annual	\$5,701.20
Telephones	Annual	\$11,286.01
Facility Maintenance	Annual	\$2,413.45
Security	Annual	\$12,090.18
Subtotal: Utilities and Maintenance Costs		\$45,213.88
Equipment		
Assessment tools/products	N/A	\$0
Assistive Technology (Access and Accommodation)	N/A	\$0
Copiers	Annual	\$5,782.68
Fax Machines	N/A	\$0
Computers	Annual	N/A
Other tangible equipment utilized to serve career center customers (<i>Specify equipment</i>)	N/A	\$0
Subtotal: Equipment Costs		\$5,782.68
Technology to Facilitate Access to CareerSource North Florida		
Technology used for planning and outreach activities (<i>Specify technology</i>)	Annual	
Cost of creation/maintenance of the career center that provides direct service access to (Career Center NAME)	N/A	

Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the Career Center (Local Option)		
Supplies, as defined in 2 CFR 200.94 . <i>Specify Supplies Not Specific to a Co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		
Subtotal: Supplies to Support the General Operation of the Career Center Common Identifier Costs (Local Option)		
Signage		
Updating Templates/Materials		
Subtotal: Common Identifier		
Summary of Total Infrastructure Costs to Be Shared By Partners		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$48,123.96	
Subtotal: Utilities and Maintenance Costs	\$45,213.88	
Subtotal: Equipment Costs	\$5,782.68	
Subtotal: Technology to Facilitate Access Costs		
Subtotal: Supplies to Support the General Operation of the Career Center		
Subtotal: Common Identifier Costs		
Total Infrastructure Costs	\$99,120.52	

III. Cost Allocation Methodology

Partner Contributions – By Allocation Base						
North Florida Workforce Development Board/CareerSource North Florida Madison						
Partner Program	Staff/FT E Cost	Customers Served/ Referral Services	Square Footage/Office Space Cost	Internet Connections Cost	Telephone Lines Cost	Total
Adult, Dislocated Worker (DW), and Youth Programs	\$46,190.16					\$46,190.16
National Caucus and Center on Black Aging, Inc.			\$5,154.27			\$5,154.27
RESEA	\$3,865.70					\$3,865.70
Native American Programs						
Migrant and Seasonal Farmworker						
Wagner-Peyser	\$4,757.78					\$4,757.78
Adult Education and Family Literacy	\$297.36		\$5,748.99			\$6,046.35
State Unemployment Insurance (UI)	\$4,757.78					\$4,757.78
Trade Adjustment Assistance (TAA)						
Jobs for Veterans State Grants (Vets)	\$3,865.70					\$3,865.70
Division of Vocational Rehabilitation	\$1,883.29					\$1,883.29
Division of Blind Services	\$792.96					\$792.96
The Strengthening Career and Technical Education for the 21 st Century Act (Perkins V)	\$297.36		\$1,585.93			\$1,883.29
Housing and Urban Development--- Employment and Training Programs						
Community Services Block Grants			\$792.96			\$792.96

Programs authorized under sec. 212 of the Second Change Act of 2007						
Temporary Assistance for Needy Families (TANF)	\$11,497.98					\$11,497.98
SNAP	\$7,632.28					\$7,632.28
Total	\$85,838.35		\$13,282.15			\$99,120.50

Any cost allocation methodology selected must adhere to the following:

1. Be consistent with the federal laws authorizing each partner's program (including any local administrative cost requirements).
2. Comply with federal cost principles in the Uniform Guidance.
3. Include only costs that are allowable, reasonable, necessary, and allocable to each program partner.
4. Be based on the proportionate use and if benefit is received by each partner.

The types of costs that are allowed are through cash, non-cash and third party in-kind contributions.

Cash Contributions can be identified as payments towards rent, utilities, assistive technology equipment, signage, and even office supplies. It must be those components that support the general operation of the AJC.

Non-Cash Contributions are expenditures acquired by partners on behalf of the AJC, and goods/services such as janitorial services, printing, or even consulting and contracting service can be contributed by a partner program and used by the AJC.

Third-Party In-Kind Contributions are made by a third party and include space, equipment, technology, non-personnel services, or other areas to support the infrastructure costs associated with AJC operations. There are two types of third-party in-kind contributions: 1) General contributions to AJC operations. This type is not made on the behalf of any individual AJC partner. 2) Contributions made specifically on behalf of an AJC partner program.

The total In-Kind match for each agency is highlighted in the Total Column of the Cost Allocation Methodology. Madison County School District and NCBA are partners to the Infrastructure Agreement by virtue of services provided through the Comprehensive One-Stop Center in Madison. Hamilton County School District is not a mandatory partner, but CareerSource North Florida is working to cultivate a similar partnership as with other

school districts within the Region and is added to the agreement as a Board Approved partner. Note that all partners have exceeded their annual infrastructure costs requirements based on FTE.

IV. Partners

Partners funding the costs of infrastructure according to the IFA are the same as identified in the partners section of the MOU (Parties to the MOU)

Local Workforce Development Board: North Florida Workforce Development Board/CareerSource North Florida	
Marsha Durden, Executive Director	
705 E. Base Street Madison, Florida 32340 850-973-1807 Marsha.durden@careersourcenorthflorida.com	
Chief Elected Official(s): List All Chief Elected Officials and Name, Title, Address, Telephone, Email	
Ronnie Moore, Commissioner	
Madison County Board of County Commissioners PO box 539 Madison, Florida 32340 850-973-3179 District3@madisoncountyfl.com	
Required WIOA & CareerSource North Florida's Partner(s)	Point of Contact Information
Adult, Dislocated Worker (DW), and Youth Programs, Temporary Assistance for Needy Families (TANF), and Wagner Peyser, Migrant and Seasonal Farmworker, Jobs For Veterans State Grant (JVSG) – LVER & DVOP, and Trade Adjustment Assistance Activities (TAA)	CareerSource North Florida Marsha Durden, Executive Director 705 E. Base Street Madison, Florida 32340 850-973-1807 Marsha.durden@careersourcenorthflorida.com
Job Corps	None Available
YouthBuild	None Available
Native American Programs	None Available
Adult Education and Family Literacy	Madison County School District Karen Pickles, Superintendent 850-973-1500 210 N. Duval Street Madison, Florida 32340 Karen.pickles@mcsbfl.us Taylor County School District/ Big Bend Technical College Reggie Wentworth, Superintendent of Schools 318 N. Clark Street

	Perry, Florida 32347 850-838-2500 Reggie.wentworth@taylor.k12.fl.us Lafayette County School District Robert Edwards, Superintendent of Schools 386-294-4107 363 NE Crawford Street Mayo, Florida 32066 redwards@lcsbmail.net Suwannee County School Board/ River Oak Technical College Ronnie Gray, Superintendent of Schools 386-678-5327 1740 Ohio Ave Live Oak, Florida 32064 superintendent@suwannee.k12.fl.us
State Unemployment Insurance (UI)	FL Department of Economic Opportunity (DEO)
Division of Vocational Rehabilitation	Wayne Jennings, Area 1 Director 850-895-8127 3900 Commonwealth Blvd 3rd Floor Tallahassee, Florida 32399 Wayne.jennings2@vr.fldoe.org
Division of Blind Services	Trina Travis 850-245-0300 325 W. Gaines Street Turlington Building, Suite 1114 Tallahassee, Florida 32399 Trina.travis@dbs.fldoe.org
Senior Community Service Employment Programs (SCSEP) – National Caucus and Center on Black Aging Inc.	Samantha Rozzell, Program Manager 8100 Opportunity Drive Milton, Florida 32548 850-308-3727 srozzell@myncba.com
Carl D. Perkins Career and Technical Education Programs:	Taylor County School District/ Big Bend Technical College Reggie Wentworth, Superintendent of Schools 318 N. Clark Street Perry, Florida 32347 850-838-2500 Reggie.wentworth@taylor.k12.fl.us Suwannee County School Board/ River Oak Technical College Ronnie Gray, Superintendent of Schools 386-678-5327 1740 Ohio Ave Live Oak, Florida 32064

	superintendent@suwannee.k12.fl.us North Florida College Jennifer Humbles Page, President 325 NW Turner Davis Drive Madison, Florida 32340 850-973-9440 president@nfc.edu
Housing and Urban Development---	
Employment and Training Programs	
Community Services Block Grants	Suwannee River Economic Council (SREC) Matt Pearson, Executive Director 386-362-4115 PO Box 70 Live Oak, Florida 32064 mpearson@suwanneec.net
Program authorized under sec. 212 of the Second Chance Act of 2007	
Additional Partners Approved by the LWDB and CEO(s)	
	Hamilton County School District Dorothy Lee Wetherington-Zamora, Superintendent 386-792-7800 5686 Highway 129 South, Suite 1 Jasper, Florida 32052 Dorothy.zamora@hamiltonfl.com

V. Term of Agreement

This agreement will remain in effect from July 1, 2026, to June 30, 2028. It shall be reviewed by the parties as necessary or at least once per year as part of the LWDB's Local Plan update.

VI. Signatures

Marsha A. Durden

Marsha A. Durden 06/24/2026

Printed Name

Signature

Date

Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs

Printed Name

Signature

Date

Representing: Taylor County School District/Big Bend Technical College

Printed Name

Signature

Date

Representing: Suwannee County School Board/River Oak Technical College

Printed Name

Signature

Date

Representing: North Florida College

Printed Name

Signature

Date

Representing: Madison County School District

Printed Name

Signature

Date

Representing: Lafayette County School District

Printed Name

Signature

Date

Representing: Florida Department of Economic Opportunity

Printed Name

Signature

Date

Representing: Division of Vocational Rehabilitation

Printed Name

Signature

Date

Representing: Division of Blind Services

Printed Name	Signature	Date
Representing: National Caucus and Center on Black Aging, Inc.		

MATTHEW PEARSON		5/15/26
-----------------	---	---------

Printed Name	Signature	Date
Representing: Suwannee River Economic Council		

Printed Name	Signature	Date
Representing: Hamilton County School District		

*Add a signature line for each additional partner included.

VI. Signatures

Marsha A. Durden

Printed Name	Signature	Date
Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs		

Printed Name	Signature	Date
Representing: Taylor County School District/Big Bend Technical College		

Ed daSilva / Ronnie Gray

Ed daSilva / *Ronnie Gray* by *Jennifer Barros* JUN 23 2026

Printed Name	Signature	Date
Representing: Suwannee County School Board/River Oak Technical College		

Printed Name	Signature	Date
Representing: North Florida College		

Printed Name	Signature	Date
Representing: Madison County School District		

Printed Name	Signature	Date
Representing: Lafayette County School District		

Printed Name	Signature	Date
Representing: Florida Department of Economic Opportunity		

Printed Name	Signature	Date
Representing: Division of Vocational Rehabilitation		

Printed Name	Signature	Date
Representing: Division of Blind Services		

"Approved, as to Form and Sufficiency
BY *Leonard J. Dietzen III*
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

VI. Signatures

Marsha A. Durden

Printed Name	Signature	Date
Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs		

William R. Lewin William R. Lewin 6/8/24
 Printed Name Signature Date
 Representing: Taylor County School District/Big Bend Technical College

Printed Name	Signature	Date
Representing: Suwannee County School Board/River Oak Technical College		

Printed Name	Signature	Date
Representing: North Florida College		

Printed Name	Signature	Date
Representing: Madison County School District		

Printed Name	Signature	Date
Representing: Lafayette County School District		

Printed Name	Signature
Representing: Florida Department of Economic Opportunity	

Printed Name	Signature	Date
Representing: Division of Vocational Rehabilitation		

Printed Name	Signature	Date
Representing: Division of Blind Services		

VI. Signatures

Marsha A. Durden

Printed Name	Signature	Date
Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs		

Printed Name	Signature	Date
Representing: Taylor County School District/Big Bend Technical College		

Printed Name	Signature	Date
Representing: Suwannee County School Board/River Oak Technical College		

Printed Name	Signature	Date
Representing: North Florida College		

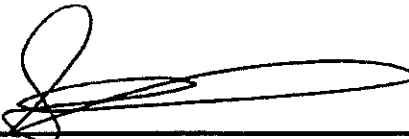
Printed Name	Signature	Date
Representing: Madison County School District		

Robert Edwards		22 June 2026
Printed Name	Signature	Date
Representing: Lafayette County School District		

Printed Name	Signature	Date
Representing: Florida Department of Economic Opportunity		

Printed Name	Signature	Date
Representing: Division of Vocational Rehabilitation		

Printed Name	Signature	Date
Representing: Division of Blind Services		

Samantha Rozzell  6/29/24

Printed Name

Signature

Date

Representing: National Caucus and Center on Black Aging, Inc.

Printed Name

Signature

Date

Representing: Suwannee River Economic Council

Printed Name

Signature

Date

Representing: Hamilton County School District

***Add a signature line for each additional partner included.**

Printed Name	Signature	Date
Representing: National Caucus and Center on Black Aging, Inc.		

Printed Name	Signature	Date
Representing: Suwannee River Economic Council		
<i>Lee Wetherington - Zamora</i>	<i>Lee Wetherington - Zamora</i>	<i>06.29.26</i>
Printed Name	Signature	Date
Representing: Hamilton County School District		

*Add a signature line for each additional partner included.

VI. Signatures

Marsha A. Durden

Printed Name	Signature	Date
Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs		

Printed Name	Signature	Date
Representing: Taylor County School District/Big Bend Technical College		

Printed Name	Signature	Date
Representing: Suwannee County School Board/River Oak Technical College		

Printed Name	Signature	Date
Representing: North Florida College		

Printed Name	Signature	Date
Representing: Madison County School District		

Printed Name	Signature	Date
Representing: Lafayette County School District		

Printed Name	Signature	Date
Representing: Florida Department of Economic Opportunity		

Leah Compagnone-Bolt, Interim Director	<i>Leah Compagnone-Bolt</i>	5/15/2026
--	-----------------------------	-----------

Printed Name	Signature	Date
Representing: Division of Vocational Rehabilitation		

Printed Name	Signature	Date
Representing: Division of Blind Services		

VI. Signatures

Marsha A. Durden

Printed Name	Signature	Date
Representing: CareerSource North Florida/WIOA Title I Adult, Dislocated Worker & Youth Programs		

Printed Name	Signature	Date
Representing: Taylor County School District/Big Bend Technical College		

Printed Name	Signature	Date
Representing: Suwannee County School Board/River Oak Technical College		
Page Jennifer	 Page Jennifer (Jul 28, 2026 14:53:22 EDT)	Jul 28, 2026

Printed Name	Signature	Date
Representing: North Florida College		

Printed Name	Signature	Date
Representing: Madison County School District		

Printed Name	Signature	Date
Representing: Lafayette County School District		

Printed Name	Signature	Date
Representing: Florida Department of Economic Opportunity		

Printed Name	Signature	Date
Representing: Division of Vocational Rehabilitation		

Printed Name	Signature	Date
Representing: Division of Blind Services		

Infrastructure Funding Agreement Signatory Page

North Florida Workforce Development Board/CareerSource North Florida

We affirm that the Local Workforce Development Board and the Chief Elected Official of the local area, in partnership, have developed and now submit this Memorandum of Understanding Signature Page and Infrastructure Funding Agreement in compliance with the provisions of the Workforce Innovation and Opportunity Act and instructions issued by the Governor under the authority of the Act.

Submission Date

Workforce Development Board Chair

Chief Elected Official

Danny Collins

Typed or Printed Name

Ronnie Moore

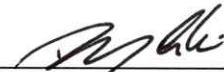
Typed or Printed Name

Chairperson

Typed or Printed Title

Chief Elected Official

Typed or Printed Title



Signature



Signature

06/04/2026

Date

06/18/2026

Date