



Meeting of the Board of Directors
Thursday, November 16, 2017 at 4:00 pm

A teleconference line will be available

Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

In Attendance:

Mr. Monty Morgan – Business, Jefferson County
Mr. David Dunkle – Post-Secondary Education/Training
Ms. Jodi Tillman – Post-Secondary Education/Training
Ms. Michelle Norris – Business, Suwannee County
Mr. Danny Collins – Business, Madison County
Ms. Jennifer Hutchins – Business, Suwannee County
Mr. Alvin Jackson – Economic Development

Visitors:

Mrs. Marian Powell – Powell and Jones CPA
Ms. Torniqua Owens – CareerSource North Florida

Staff:

Mrs. Diane Head – Executive Director
Ms. Jessica Higginbotham – Executive Assistant

Mission Moment – Torniqua Owens, Welfare Transition Career Consultant and Workforce Champion

Minutes

The meeting was called to order at 4:15 pm by Ms. Jodi Tillman in the absence of the Chair and Vice-Chair. A quorum was established by roll call.

1. Consent Agenda

- a. A motion to accept the consent agenda was made by Mr. Danny Collins and seconded by Mr. David Dunkle, and was passed by consensus.

2. Auditor's Report - Marian Powell, Powell and Jones CPA (Action Needed)

- a. Following the presentation of the Auditor's Report, Mr. David Dunkle moved and Mr. Monty Morgan seconded approval for the report, and the item was passed by consensus.

3. Local Workforce Development Board Performance Presentation (Webinar) James Finch – Department of Economic Opportunity

4. One-Stop Operator Report - First Quarter, 2017-18 (Action Needed)

- a. A motion to approve the One-Stop Operator report was made by Mr. Danny Collins and seconded by Mr. Alvin Jackson. The motion was then amended by Mr. David Dunkle to include that the One-Stop Operator, Dr. Ron Natale, be present at future meetings to provide the report himself. This motion was then passed.

5. Informational Items

- a. Following Board Business, the informational items on the agenda were discussed.
- b. Board members were reminded to complete Form 1.

6. Adjournment by consensus at 5:05 PM.