



Meeting of Board of Directors

**Thursday, August 17, 2017 at 4:00 p.m.**  
CareerSource North Florida Administrative Office

A teleconference line will be available  
Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

**In Attendance:**

- Mr. Danny Collins – Business, Madison County
- Mr. David Dunkle – Post-Secondary Education/Training
- Ms. Jennifer Hutchins – Business, Suwannee County
- Dr. Alvin Jackson – Economic Development
- Mr. Monty Morgan – Business, Jefferson County
- Mr. Ronnie Moore – Labor Union
- Ms. Michelle Norris – Business, Suwannee County
- Ms. Sandra Parker – Business, Taylor County
- Ms. Jodi Tillman – Post-Secondary Education/Training
- Mr. Mike Williams – Business, Hamilton County
- Mr. Richard Wisdahl – Business, Lafayette County

- Mrs. Diane Head – Executive Director, CareerSource North Florida
- Ms. Jessica Higginbotham – Executive Assistant, CareerSource North Florida
- Mrs. Cindy Bennet – Quality Assurance Coordinator, CareerSource North Florida

**Minutes**

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

The meeting was called to order by Mr. Mike Williams, Vice-Chair, in the absence of the chair, and a quorum was established by roll call.

**1. Consent Agenda**

- a. A motion to accept the consent agenda was made by Mr. Alvin Jackson, seconded by Mr. Ronnie Moore, and approved by the board.

**2. 2017-18 Budget**

- a. A motion was made by Ms. Jodi Tillman to approve the 2017-18 Program Year Budget, seconded by Mr. Alvin Jackson, and approved by the board.

**3. Eligible Training Provider Agreements**

- a. A motion to open the Eligible Training Provider List item for discussion was made by Mr. Alvin Jackson, seconded by Mr. Danny Collins, and approved by the board.

- b.** After some discussion, it was determined that while some board members do not support the use of local training dollars at educational institutions outside of the region, it is the individual's choice as to which institution they attend. A motion was made by Mr. Alvin Jackson to approve the Eligible Training Provider List, including out of region providers, was made, with the caveat that the approval of out of region providers be taken on a case by case basis (per student,) seconded by Mr. Danny Collins.
- c.** Following additional discussion, a further amendment was made by Mr. Alvin Jackson that the approval of out of region providers, with the same stipulations as previously recorded, should be reimbursed based on the highest of the local training provider rates, unless those same programs were unavailable locally. The motion was seconded by Mr. Danny Collins and was approved by the board.

Various informational items were discussed, and a motion was made by Mr. Ronnie Moore to adjourn the meeting. The motion was seconded by Mr. Alvin Jackson and approved by the board.