



Meeting of Board of Directors

Thursday, February 22nd at 4:00 p.m.
CareerSource North Florida Administrative Office
Training Room
705 East Base Street
Madison, FL 32340

A teleconference line will be available
Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

Minutes

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

In Attendance

Mrs. S.W. Ellis
Ms. Michelle Norris
Ms. Jodi Tillman
Mr. David Dunkle
Mr. Mike Williams
Ms. Jennifer Hutchins
Mr. Monty Morgan
Mr. Ronnie Moore
Mr. Alvin Jackson

Excused

Mr. Danny Collins
Ms. Allison Gill

Absent

Mr. Thomas Demps
Ms. Sandra Parker
Mr. Richard Wisdahl

Guests

Dr. Ron Natale - Educational Management and Services
Tiffany Osbourne – CareerSource Florida
De Ann Cruz – CareerSource North Florida Employer Services Representative

Public Comments: All citizens desiring to speak must sign in and will be limited to three minutes per person.

Board Chair Mrs. S.W. Ellis passed the gavel to Mr. Mike Williams who called the meeting to order. Following the Mission Moment, presented by De Ann Cruz, Employer Services Representative, roll was called, and visitors were welcomed.

Consent Agenda

1. Approval of Agenda
2. Minutes from Previous Meeting
3. Current Expenditures
 - a. Mr. Ronnie Moore made a motion, seconded by Ms. Jodi Tillman to approve the consent agenda. The motion passed.

New and Unfinished Business (Action Needed)

1. Budget Update
 - a. Mr. Alvin Jackson made a motion, seconded by Mr. David Dunkle to approve the budget update as presented by Executive Director Diane Head. The motion passed.
2. OSO Report
 - a. Following a presentation of the One-Stop-Operator's report by Dr. Ron Natale, Mr. Alvin Jackson made a motion to approve the report, seconded by Ms. Jennifer Hutchins. The motion passed.
3. [WIOA Two-Year Modification to Four-Year Plan](#)
 - a. Mr. Ronnie Moore made a motion to approve the modification to the Two-Year Plan, seconded by Mr. David Dunkle, and approved by the board.
4. Administrative Plan
 - a. Ms. Jodi Tillman made a motion to approve the Administrative Plan, seconded by Mr. Alvin Jackson, and approved by the board.
5. MCHS/Duke Foundation Grant
 - a. Mrs. S.W. Ellis made a motion to approve the MCHS/Duke Foundation Grant Pass-Thru, seconded by Mr. Alvin Jackson, and approved by the board.
 - i. As Mr. Danny Collins was not present at the meeting, he was not required to voice an abstention from the vote, and no Form 8B need be completed. Mr. Collins' absence is noted in the record.
6. Florida Georgia Workforce Alliance Update
 - a. Mr. Alvin Jackson made a motion, seconded by Mrs. S.W. Ellis, and approved by the board, to approve the additions to the FGWA.

Informational Items

1. Mobile Service Branding
2. Potential CSF Apprenticeship Grant Application
3. DEO monitoring outcome
4. Monthly Placement Reports (Nov, Dec, Jan, and Feb through 2/12)
5. System updates, taskforce recommendations
6. Skills gap survey upcoming
7. RFP IT services

Following a discussion of the informational items, the meeting was adjourned at 5:10 pm.