



Meeting of Board of Directors

Thursday, May 31st at 4:00 p.m.

CareerSource North Florida Administrative Office
Conference Room
705 East Base Street
Madison, FL 32340

A teleconference line will be available
Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

Minutes

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Welcome and Call to Order – Mrs. S.W. Ellis, Chair

Mission Moment

Partner Spotlight: Ms. Melissa Capps, Florida Department of Corrections

Roll Call

Mr. Monty Morgan
Mr. David Dunkle
Ms. Jennifer Hutchins - phone
Mr. Danny Collins
Mrs. S.W. Ellis
Ms. Michelle Norris
Dr. Alvin Jackson

Public Comments: All citizens desiring to speak must sign in and will be limited to three minutes per person.

Consent Agenda (Pages 2-6)

1. Approval of Agenda
2. Minutes from 2/22/18 Board Meeting
3. Minutes from 5/10/18 Executive Committee Meeting
4. Current Expenditures
 - a. Following a brief discussion, the consent agenda was broken apart by Chair, Mrs. S.W. Ellis.
 - i. The Agenda for the current meeting was approved following a motion by Dr. Alvin Jackson and Second by Mr. Danny Collins.
 - ii. Minutes from previous meetings were approved following a motion by Mr. David Dunkle, and Second by Dr. Jackson.
 - iii. Expenditures were approved following a motion by Dr. Jackson and Second from Mr. Collins.

New and Unfinished Business (Action Needed)

1. Eligible Training Provider/Program List Additions
 - a. Big Bend Technical College (Pages 7-9)
 - b. North Florida Technical College (Pages 10-11)
 - c. Lively Technical Center (Pages 12-14)
 - d. RiverOak Technical College (Pages 15-17)
 - e. Tallahassee Community College (Pages 18-23)
 - i. Following some discussion from board members, Mr. Dunkle made a motion to only approve in-region training providers. This motion as seconded by Dr. Jackson.
 - ii. More discussion was heard from Mr. Collins regarding the Board's support for sending participants to outside training programs that are duplicated inside the region, unless there are some extenuating circumstances as to why they would need to attend another school.
 1. An amended motion was made by Mr. Dunkle to table all programs that have in-region counterparts, and to approve all others. The motion was seconded by Dr. Jackson. The motion was approved by the Board.
 2. In addition, the Board tasked administrators with developing a policy related to out of region training providers and programs.
2. IT Services RFP Responses (Recommendation from Executive Committee) (Pages 24-53)
 - a. Approved following a motion by Dr. Jackson and Second by Mr. Dunkle.
3. Executive Director Contract (Recommendation from Executive Committee) (Pages 54-66)
 - a. Approved following a motion by Mr. Collins and Second by Dr. Jackson.
4. One Stop Operator Report (Addendum)
 - a. Approved following a motion by Dr. Jackson and Second by Mr. Dunkle.

The meeting was adjourned at 5:25 PM, following a motion by Dr. Jackson and Second from Mr. Dunkle.

Informational Items

1. Mobile Career Center Update—Date for Open House/Ribbon Cutting in Perry
2. [Form 8B For Voting Conflicts](#)
3. **Financial Disclosure Forms due NOW** for Previous Year--Fines will be assessed for forms not filed or postmarked by September 1st, amounting to \$25 per day
4. Commissioner Consortium and Executive Committee Budget meetings in June.